

**The Bible Way Church Of Our Lord Jesus Christ
World Wide Inc.**

UK & Foreign Fields Diocese

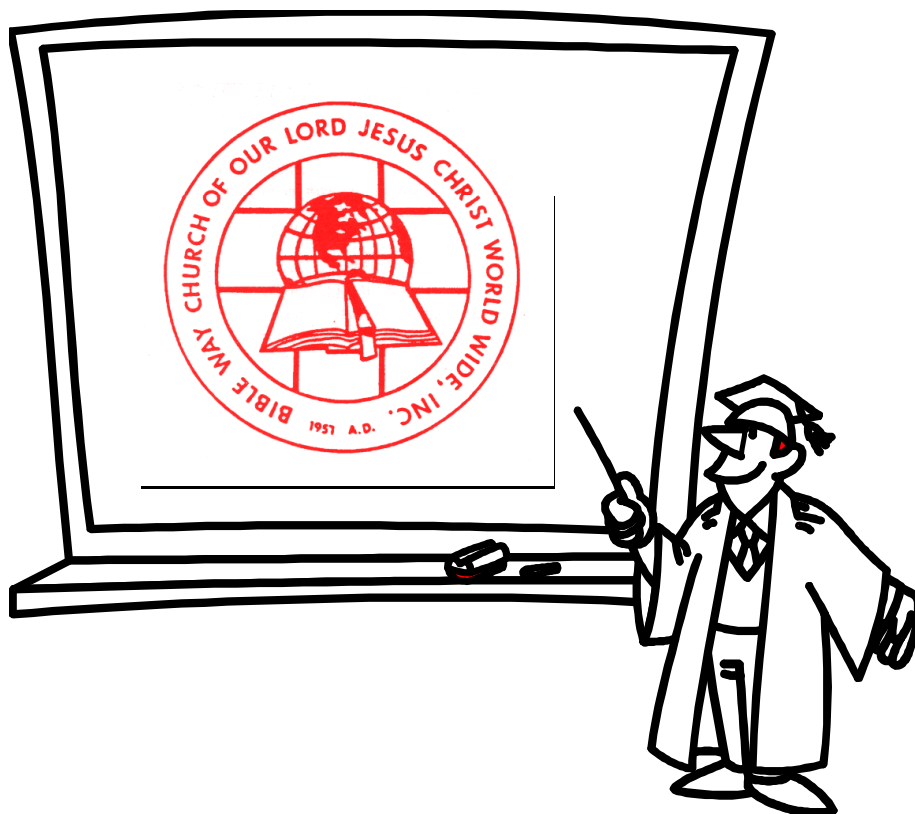
Young People's Union Manual

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Diocese Bishop: Bishop L.A. Williams



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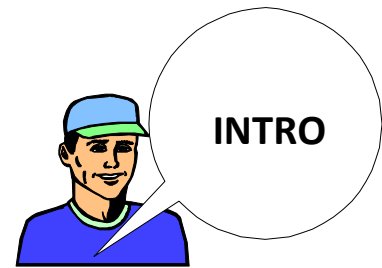
1. ACKNOWLEDGEMENTS

Special thanks and appreciation's go out to the YPU departments in Ipswich, Cambridge and East Dulwich, and also to all the young people in Reading, Harlesden, Brixton and Kensington.

Special thanks to Elder D. Ogunlana, the Cambridge YPU president for providing some good information to aid the production of this manual, to my Pastor and Bishop, Bishop L.A. Williams for his encourage, support and source of help in producing this manual.

Finally, very special thanks to my Wife, Missionary Kay Duncan and my children James and Michael for her support and their patience in the hours without me while I laboured to produce this manual.

With Love,
Elder A.H. Duncan



2. INTRODUCTION

2.1 Purpose

This manual is intended to be a general guidelines and reference for all members of the Young People's Union (YPU) of the UK and Foreign Fields Diocese. It serves to inform every young person about the way the YPU functions on both a local and diocesan level.. It also serves to show how members should participate within the YPU.

The manual is set out in a way to be readable both to adult and children members of the YPU. A member of the YPU should be able to pick up this book and have the majority of his or her questions (concerning the functioning of the YPU) answered.

2.2 Scope

The manual is not intended to replace the diocesan Policy statement, neither the International Constitution nor any local church policy. It is only a guidelines for all youth members within the UK and Foreign Fields Diocese.



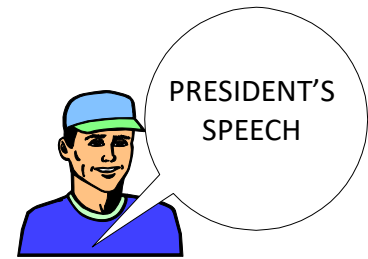
2.3 Preface

2.3.1 Bishop L.A. Williams - Diocese Bishop

The Youth department is commonly known as the backbone of the Church. Without a good backbone in any body it cannot exercise strength, therefore accomplishing things is greatly hindered. A sound backbone is a clear indication of health, strength and the ability to move things. So is the youth department within our organisation, The Bibleway Church of Our Lord Jesus Christ World-wide UK and Foreign Fields. I remember when I became a Christian in the Bibleway church, it was the sheer volume of young people that was the most impressionable factor that drew my attention to this organisation. Their vibrant worship, their modest dress code, their zeal to work in telling others about Jesus, and the joy that emanates from their faces as they worshipped that captivated my attention motivated me to find this meaningful purpose to life. I believe today with our combined effort, dedication and commitment we can move young people of our generation using the same tool that God gave our forefathers that wrought such effectiveness in preaching, teaching and the ministry of the Holy Spirit. This is at our disposal today. I want to encourage our leaders to "quit ye like men" and remember that God said Youth is the time to serve the Lord. He is calling young men and women because they are strong. While I will say there are those who will try to replace real spirituality with physiology, but I would rather call on all young people to join me in the book of Zachariah 5:4-6 and let us say in concert "Not by might, nor by power, but by my spirit". Bibleway young people let us in Jesus name forward march.

Bishop L.A. Williams

2.3.2 Elder A.H. Duncan - Diocesan YPU Representative



Welcome to the very first manual for the YPU of the UK and Foreign fields. Every church needs a training programme for new Christians. Without adequate training in the church we would have a church of disorder and chaos, a church full of babies and immature people, a church that is not planning for growth and development. This YPU is a ministry that represents the training of our young Christians for church growth.

THE NEED !

We are growing short of newly converted Christians that actually fulfil their God given calling in life within our Churches (or assemblies). Many are seeing the things of the world and reckoning them to be more exciting than what is going on in God's assembly.

"There is no point in us coming to Sunday morning service because I can't do much other than worship God !" Some would say.

Unfortunately, that is the mental attitude of many. God's plan is that new Christians be empowered to be Apostles, Pastors, teachers, evangelists, prophets, miracle workers, exhorters, helpers, administrators (Eph. 4:11, 1 Cor 12:28). Of course, everyone has their own personal calling. How do you get to fulfil your calling ? Ask any Pastor, Minister or Teacher the same question and he will tell you that he was involved in a lot of training.

The YPU gives a young Christian an opportunity to **Train In Unity**.

WHAT IS A YOUNG PERSON IN THE LORD ?

Our normal definition of a young person is someone who is under the age of 18 years old. Young Christians on the other hand can be defined as Christians who are young in the Lord, the age makes no or little difference.

Some churches will have twenty young Christians under 18 and one over 18, whereas others may have the opposite ratio. It is up to the church to

have a Young people's Union that is organised to deal with the diversity of young Christians. The YPU is the arm of the church that deals with **Christians** who are **Young in the Lord** and encourage other age groups to participate.



Every young Christian must have a desire to develop their Christianity:
1 Peter 2: 2
“As newborn babes, desire the sincere milk of the word, that ye may grow thereby”

This desire is aided amongst people of like mind and similar level of Christianity, hence a **UNION of Young People**.

THE GREAT CHALLENGE

There is a great challenge for the YPU, for we have to deal with a range of people that spreads across age, culture and background. Under 16s are mainly concerned about friendships and peer pressures. Over 16s are mainly concerned about marriage, health and security. We are therefore posed with the question that, whether over 16 or under 16, is there a place for a young and developing Christian amongst highly mature Christians in the Apostolic church ? The answer is yes !

The YPU must make sure that there is a place, no matter what the age group.

The YPU must also contain leaders and mentors that reflect the age group of its members (i.e. a young Christian under 16 years old must see under 16s leading by example, over 16s must fellowship with more mature Christians of their age group, without feeling overpowered by their maturity).

BRIDGING THE GAP

A newly born Christian who is used to doing things of the world such as, night clubbing, mixing with drug addicts and rebelling, will realise that he/she can't do these things any more. It seems that there has to be a great leap from carnality to spirituality in one go. The YPU bridges that gap, making the change as joyful and as reassuring in the Lord as possible

WE'RE NOT ALL THE SAME

Not every YPU will be the same because of the size and cultural variations in the church. Also not every young Christian will be the same because of the diversity of God's creation. However one thing we know is that God has given every man a measure of faith that will allow him to develop as much as he wants to. The YPU of the UK and Foreign fields will go far if our young Christians are encouraged and trained. If you are young in age and young in the Lord you can be trained for your calling, if you are old and yet young in the Lord, it is not too late to be trained and become a trainer in the Lord.



Get trained, get united, get involved in the Young People's Union.

3. AIMS OF THE YOUNG PEOPLE'S UNION



3.1 Diocesan YPU aims

Our aims are to:

A) provide a **Central Resource and an ongoing Programme** that will aid the growth and the development of all members (both mature converts and new converts), in knowledge, wisdom and understanding of God and his word.



B) **Help all members Develop their godly Calling or Ministry beyond the local church** i.e. Diocesan and International levels

C) **Develop leaders for the Diocese**

D) **Generate Unity in the diocese** with common guidelines and regular training, fellowship and socialisation.

E) **Fund raise** for financial growth in diocese.

F) **Propagate the Gospel** across the diocese

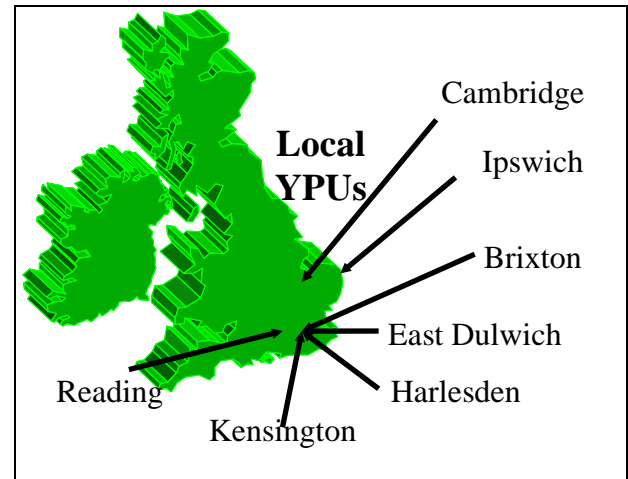
G) **Create An International Linkage** with all YPU's in the Diocese. (e.g. using Newsletters, Internet Communications)

3.2 Local church YPU aims



The local YPU's aims should be to provide **activities that motivate the young people** in a manner that will result in spiritual and social growth. Major focus should be placed on providing the young people with the spiritual, social, outreach and fundraising activities that will glorify God.

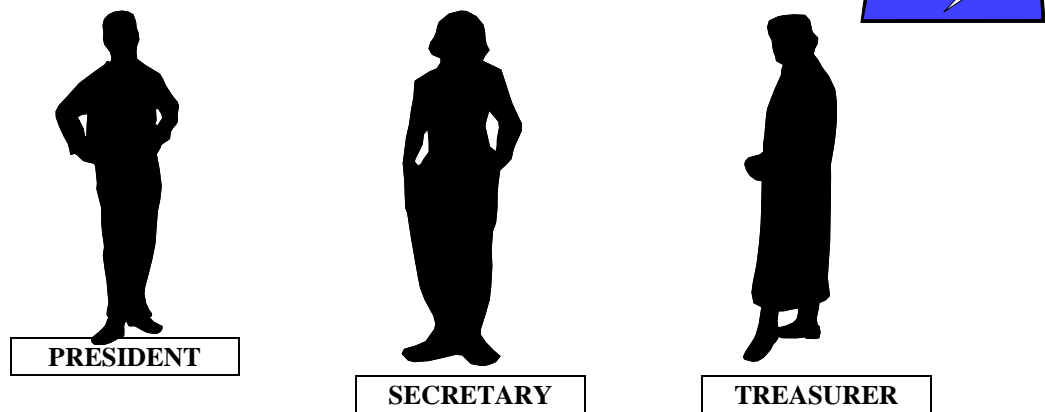
Also to **prepare the young people as spiritual leaders** in the church of today, as well as tomorrow.



Other areas of focus should be on the following:

- a) Personal development in education
- b) Practical Christian development e.g. career development
- c) Support for those who have left the local church.
- d) Care programme for New Converts
- e) Social activities to create harmony, understanding and unity.
- f) Training in Evangelism and practical application

4. JOB DESCRIPTIONS



Every Young people's ministry or union whether local or diocese should have a President, Secretary and a Treasurer. In some cases a person can hold two of these positions depending on the number of members within the department. The general job descriptions of President, Secretary and Treasurer are given in the following subsections.

4.1 President



THE
MAIN MAN
OR WOMAN

Qualifications:

1. Must be filled with the Holy ghost.
2. Must meet the qualifications for church membership.
3. Must be loyal to the pastor.
4. Must be willing to work in harmony with others.
5. Must carry a burden for the youth ministry.
6. Must be able to instill enthusiasm and excitement.
7. Must be able to lead and motivate youth.
8. Must be a lover of the souls of youth.
9. Must be faithful and dependable in accomplishing duties.
10. Must have a knowledge of the operation/functions of the youth ministry.

Job Responsibilities

- Oversee and supervise all operations of the YPU under the direction of the Pastor, seeking to fulfil all responsibilities with tact, zeal, dedication and love
- Active planning and participation in :

- a) Social aspect of Youth
- b) Soul winning involvement of Youth
- c) Fundraising goals of Youth
- d) Spiritual growth of Youth

- Serve as a catalyst to the youth programme, promoting and encouraging success

- a) Keeping abreast with diocese and local activities and keeping the Youth informed and involved as much as possible
- b) Serve as Pastors representative
- c) Serve as a role model in worship and consecration
- d) Oversee transportational needs (bus, van, cars etc.).



THE PRESIDENT IS
A RESPONSIBLE
PERSON

- Shall promote and supervise Youth prayer meetings, encouraging youth to attend all other church prayer meetings, including pre-service prayer.
- Shall take complete oversight of Youth services:

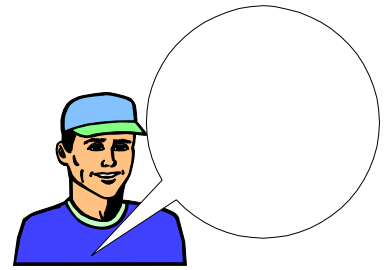
- arrange for musicians, song leaders, service leaders, speakers etc. where appropriate
- See the church is prepared e.g. heated, lighted, opened (normally in collaboration with the Deacons and Ministers).
- Ensure that the church is locked and turned off after service.
- Contact Youth when absent from service.
- Make visitors feel welcome and see that they are followed up.

- Plan a Youth service programme which has variation and which is balanced. For example:

WEEK 1	Spiritual emphasis (Preaching & Prayers)
WEEK 2	Outreach emphasis (Prayer before, outreach activity, social afterwards)
WEEK 3	Activity emphasis (games, social time, sports, parks etc.)
WEEK 4	Outing emphasis (Youth service or devotion away from local church)

The above may not necessarily be in the same order.

- Ensure that proper adult supervision/chaperons are available for all youth activities, socials or services and going home (more so for under 16s).
- Present a programme or plan to the Pastor that will provide information on the youth activities e.g. Fundraising, social activities, outreach programmes, youth service. The plan should be over a maximum period of six months.
- Teach or preach when opportunities present themselves but should avoid dominating the activities of a youth service.



- endeavour to involve New Converts in the youth programme and activities. Make a special effort to invite them and make them belong.
- Shall seek to befriend and encourage the youth as needed , referring appropriate cases to the pastor.
- Shall appoint a substitute to oversight the youth service if unable to attend because of an emergency (Always informing the Pastor).
- Shall prepare an official monthly report for any departmental or staff council meeting.

4.2 Secretary



Qualifications:

See qualifications for president.

Responsibilities:

- To record all activities in the monthly report
- Take minutes at any youth business meeting
- Write letters and carry out general admin. Required by the president
- Keep an absentee record of the Youth service and a list of all members.

4.3 Treasurer



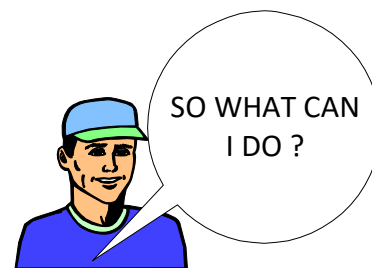
Qualifications:

Same as president.

Responsibilities:

- Keep account of all financial transactions carried out by the YPU
- Record of outgoings, income and balance on a weekly basis.
- Keep an account book

5. PARTICIPATION OF MEMBERS IN LOCAL YPU



If you are not a YPU officer you can still participate in one of following general activities:

a) **In the YPU Service**

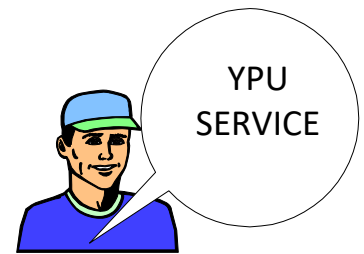
Leading devotion (with President's agreement).
Leading Testimonies (with President's agreement).
Leading praise and worship (with President's agreement).
Collecting offering (with President's agreement).
Giving an exhortation (with President's agreement).
Singing a solo or group song.
Reciting a poem.
Bringing a sketch or short play.
Leading in prayer

b) **In Church framework**

Cleaning the church
Raising funds
Van ministry
Witnessing & group outreach
Leading Home Bible studies or being an assistant to a Home Bible study leader
Attending church prayer meetings
Supporting church activities.
Setting up or help to run church sports activities

c) **In The community**

Helping the aged
Helping children
Community help
Advertising church in papers, radio, internet and other media



6. GUIDELINES TO A YOUNG PEOPLE'S SERVICE

ENTERING CHURCH

When entering into the sanctuary you are to first kneel or bow your head in a brief prayer to give thanks for being in the Lords house.

GREETINGS

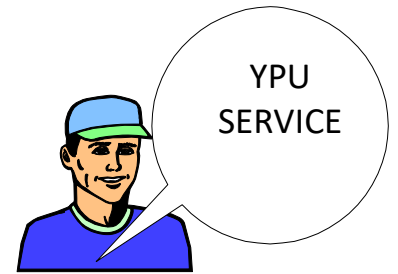
It is polite and respectful to greet the congregation in the house of the Lord, therefore, before we address the congregation we must greet the holy spirit of the living God followed by greetings in order of authority such as, Bishop/Pastor, Elders, Ministers, Exhorters, Deacons, Missionaries, Saints, Visitors/Friends.

DEVOTION

This occurs at the beginning of the service it is done in order to devote the service to God, it consists of 'a few short chorus', prayer, at least one hymn and a scripture reading.

MOVEMENT

Walking around during the church service especially during the scripture reading or during prayer time is not permitted unless it is a matter that can not wait, or unless you are instructed to move by a person in authority. If you must move during service the index finger is raised to show that you are asking to be excused for moving around. In order to limit movement raise your hand and an usher will assist you.



PRAISE AND WORSHIP

This is the musical gratitude and adoration of the lord.
Praise is considered to be the livelier up tempo singing of chorus' whilst
worship is considered to be slower chorus'.

TESTIMONY

This is a personal oral declaration of something that the Lord has done in
your life.

EXHORTATION

This is a short word of encouragement given to the congregation from a
particular scripture.

SERMON/MESSAGE

This is a revelation or interpretation of a scripture the definition being a
speech on religious morals.

ALTAR CALL / MINISTRY

This occurs after a sermon / message and is an invitation to the people
who have heard the message to receive Jesus into their lives and also for
Saints which specific prayer needs to be prayed for and ministered to.

BENEDICTION

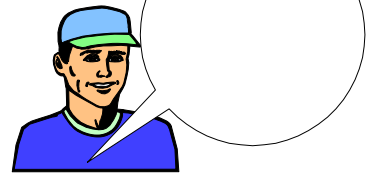
The dictionary definition of benediction is 'the utterance of blessing at
the end of a religious service'. The benediction read at the end of the
service will be taken from either the book of Jude verses 24-25, or 2
Corinthians 13 v14 ; St. John 14.

TARRYING St. John 14; Acts 2.

Seeking the in-filling of the Holy Spirit

TITHES Proverbs 3:9-10; Malachi 3: 8-12

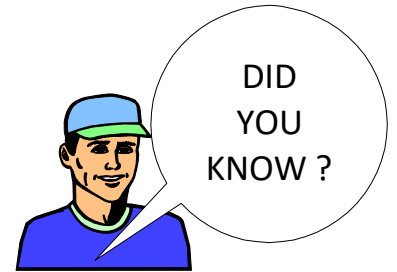
A tenth of your gross annual income paid to the Church in an envelop with your name on it. Normally given at main Sunday service Church offering.



OFFERING Luke 6: 38; Galatians 6: 7-8; 2 Corinthians 9: 6-7

Money collected to run and maintain the Church.

7. USEFUL INFORMATION



HOLY SPIRIT/GHOST St. John 14: 16-26, Acts 1: 8, Acts 2, Galatians 5: 22-26, 1 Corinthians 12: 1-11

The Holy Spirit of the living God promised to us in Joel 2:28. He makes us alive in Christ and seals us until the day of redemption (rapture).

FASTING Mathew 6: 16

To abstain from food for a period of time in order to get a revelation from the Holy Spirit of God.

BAPTISM John 3: 3-5, Mark 16: 15, Acts 2:38

By immersion in water in the name of Jesus Christ. Necessary for cleansing and sanctification by faith and to fulfill righteousness.

CONVENTION/CONVOCATION

Annual gathering together of the Bibleway churches for revival and Biblical activities.

EVANGELISM/WITNESSING/OUTREACH Mark 16: 15-16, John 3: 16

Spreading the Good news that Jesus is God manifest in the flesh and was crucified, and that he died, was buried and rose again.